



Our Lady's Secondary School
Castleblayney
Co. Monaghan

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Principal: *Mr. Eddie Kelly*
Deputy Principals: *Ms. Jane Treanor, Mr. Darren Bishop*

Board of Management Agreed Report April 23rd

Opening Prayer: G. Carville

Attendance: G. Carville (Chairperson), S. Egan (Trustee Nominee), A. Campbell (Trustee Nominee), J. Sheridan (Teacher Nominee), J. Bishop (Parent Nominee), B. Campbell (Parent Nominee), E. Kelly (Sec B.O.M).

Apologies: D. Mooney (Teacher Nominee), S. Mc Ginnity (Trustee Nominee).

Minutes

Proposed: J. Sheridan
Seconded: J. Bishop

Matters Arising

Addressed in the Principal's Report

Correspondence

- Applications from staff for personal days (all approved)
- Correspondence from the Modern Foreign Languages department requesting permission to organise a tour for current 4th & 5th Year students from February 12th – 15th - approved
- Circular 0040/2024: Information in relation to Standardised Testing and Other Matters – Academic Year 2023/24 and Subsequent Years
- Circular 0039/ 2024: Grant Scheme for ICT Infrastructure
- Circular 0038/ 2024: Revision of Salaries for School Secretaries Previously Grant Funded Effective from 01 January 2024
- Circular 0036/2024: Revision of Salaries of Clerical Officers and Caretakers employed under the 1978/1979 Scheme under The Public Service Agreement 2024 - 2026 effective from 01 January 2024
- Circular 0034/2024: Revision of Salaries for Special Needs Assistants (SNAs) under The Public Service Agreement 2024 - 2026 effective from 01 January 2024
- Circular 0033/2024: Revision of Teacher Salaries under The Public Service Agreement 2024 - 2026 effective from 01 January 2024
- Circular 0031/2024: Allocation of Assistant Principal Posts 2024- 2025
- Circular 0025/2024: Report of Education Need for the Purpose of the Assessment of Need Disability Act 2005.
- Correspondence from CEIST Coordinator Sharon Mc Grath acknowledging receipt of our minutes of February 29th.

- Correspondence from CEIST with a review of our 2022- 2023 school accounts.

Finance

- The Principal presented a Finance Report to members of the Board of Management that included the following information: Income & Expenditure from the start of the year, list of creditors, debtors and unreconciled payments

Events to Date:

Friday March 1st

- Breakfast Club 8.00am – 8.45am
- Staff Monthly Prayer Meeting 8.10am
- First Year Boys GAA
- U15 Girls Soccer
- TY Personal Safety Workshop
- Evening Study 4.10pm – 6.00pm

Saturday March 2nd

- Saturday Study 9.00am – 1.00pm

Monday March 4th

- Breakfast Club 8.00am – 8.45am
- TY Peer Mentors activities with First Years
- TY Drug Awareness Talk
- First Year Boys Basketball
- Queen’s University U16 Girls GAA Future Stars
- U15 Boys Soccer 4.00pm- 5.00pm
- Evening Study 4.10pm – 6.00pm
- Teaching & Learning Committee Meeting

Tuesday March 5th

- Year Head Meeting 2.00pm – 2.55pm Rm 33
- LCA Monaghan Institute Open Day
- TY Junk Kouture Regional Finals
- U14 Girls GAA training 4.00pm – 5.00pm
- Evening Study 4.10pm – 6.00pm
- Trinity College Entrance Scholarship

Wednesday March 6th

- Breakfast Club 8.00am – 8.45am
- U15 Boys Soccer
- CEIST Religion Teachers Day
- Student Support Meeting 11.18am – 12.16pm
- U14 Camogie training 1.30pm – 2.30pm
- Evening Study 2.00pm – 4.00pm

Thursday March 7th

- U14 Girls GAA
- LCA visit to O' Fiaich Institute Dundalk
- Careers Business Talk
- TY Business & Mini Company trip to Butlers Chocolate
- Art Club at lunchtime
- First Year Boys Soccer 4.00pm – 5.00pm
- Evening Study 4.10pm – 6.00pm

Friday March 8th

- Breakfast Club 8.00am – 8.45am
- TY History trip to Belfast
- Careers Talk St. Patrick's Pontifical College Maynooth
- Evening Study 4.10pm – 6.00pm

Saturday March 9th

- Saturday Study 9.00am – 1.00pm

Monday March 11th

- Breakfast Club 8.00am – 8.45am
- Seachtain na Gaeilge - Imeachtaí agus comórtais le linn na ranganna Gaeilge
- Seachtain na Gaeilge- Tóraíocht taisce (Treasure Hunt) am lóin leis an gcéad bliain ag tosá i seomra 53
- First Year Girls Basketball
- U14 Girls GAA training at lunchtime
- First Year Boys Soccer Ulster Quarter Final
- TY YSI Speak out
- Evening Study 4.10pm – 6.00pm

Tuesday March 12th

- Seachtain na Gaeilge - Imeachtaí agus comórtais le linn na ranganna Gaeilge
- U14 Girls GAA training at lunchtime
- Year Head Meeting 2.00pm – 2.55pm Rm 33
- U14 Girls GAA training 4.00pm – 5.00pm
- Evening Study 4.10pm – 6.00pm

Wednesday March 13th

- Breakfast Club 8.00am – 8.45am
- Seachtain na Gaeilge - Lá Glás - Ceiliúradh na Gaeilge
- Seachtain na Gaeilge - Seisiún ceoil sa GPA ag am sosa
- TY Mentors / First Year Activities
- Student Support Meeting 11.18am – 12.16pm
- U14 Camogie training 1.30pm – 2.30pm
- Evening Study 2.00pm – 4.00pm

Thursday March 14th

- Seachtain na Gaeilge - Tráth na gCeist leis an dara bliain
- U14 Girls GAA
- Art Club at lunchtime
- Evening Study 4.10pm – 6.00pm

Friday March 15th

- Open Day for Incoming First Year students
- Second Year History tour
- Fourth Year Tour
- Fifth Year Interest Tests

Saturday March 16th

- Saturday Study 9.00am – 1.00pm

Monday March 18th

- Bank Holiday

Tuesday March 19th

- Year Head Meeting 2.00pm – 2.55pm Rm 33
- First Year Girls Regional Basketball Final
- Fifth Year Students- Applying to Oxford Choosing the Right Course for You: Stream 10.05-11.30 Rm 48
- First Year Boys Soccer training 4.00pm – 5.00pm
- Evening Study 4.10pm – 6.00pm
- Fourth Year Parent Teacher Meeting 4.15pm – 6.45pm

Wednesday March 20th

- Breakfast Club 8.00am – 8.45am
- Senior Girls GAA All Ireland Final
- Student Support Meeting 11.18am – 12.16pm
- Evening Study 2.00pm – 4.00pm

Thursday March 21st

- LCA Trip Dancing at Lughnasa
- Apprenticeship Expo
- Art Club at lunchtime
- Evening Study 4.10pm – 6.00pm

Friday March 22nd

- Breakfast Club 8.00am – 8.45am
- Queen's Ladies GAA U16 Future Stars trial
- TY MABS Talk
- Evening Study 2.00pm – 4.00pm

Saturday March 23rd

- Saturday Study 9.00am – 1.00pm
- Leaving Certificate Oral Exams

Monday April 8th

- Breakfast Club 8.00am – 8.45am
- TY Reptile Haven Workshop
- Evening Study 4.10pm – 6.00pm

Tuesday April 9th

- Year Head Meeting 2.00pm – 2.55pm Rm 33
- TY Wheelchair Hurling
- U14 Camogie Blitz
- Evening Study 4.10pm – 6.00pm

Wednesday April 10th

- Breakfast Club 8.00am – 8.45am
- First Year Boys Soccer Ulster Semi Final
- Student Support Meeting 11.18am – 12.16pm
- Evening Study 2.00pm – 4.00pm

Thursday April 11th

- Art Club at lunchtime
- Evening Study 4.10pm – 6.00pm

Friday April 12th

- Breakfast Club 8.00am – 8.45am
- Evening Study 2.00pm – 4.00pm

Saturday April 13th

- Saturday Study 9.00am – 1.00pm

Monday April 15th

- Breakfast Club 8.00am – 8.45am
- Junior Cycle Home Economics Practical Exam
- Evening Study 4.10pm – 6.00pm

Tuesday April 16th

- Year Head Meeting 2.00pm – 2.55pm Rm 33
- Junior Cycle Home Economics Practical Exam
- TY trip to Barcelona
- Evening Study 4.10pm – 6.00pm

Wednesday April 17th

- Breakfast Club 8.00am – 8.45am
- Junior Cycle Home Economics Practical Exam
- CEIST Student Leadership Conference
- TY trip to Barcelona
- Student Support Meeting 11.18am – 12.16pm
- U14 Camogie training 1.30pm – 2.30pm
- Evening Study 2.00pm – 4.00pm

Thursday April 18th

- Junior Cycle Home Economics Practical Exam
- Leaving Certificate Music Practical Exam
- TY trip to Barcelona
- Art Club at lunchtime
- Evening Study 4.10pm – 6.00pm

Friday April 19th

- Breakfast Club 8.00am – 8.45am
- German Club at lunchtime
- Junior Cycle Home Economics Practical Exam
- Leaving Certificate Music Practical Exam
- Schools Athletics Track & Field Event
- TY trip to Barcelona
- Evening Study 4.10pm – 6.00pm

Saturday April 20th

- Saturday Study 9.00am – 1.00pm

Monday April 22nd

- Breakfast Club 8.00am – 8.45am
- Junior Cycle Music Practical Exam
- Fifth Year Geography Field Study
- Evening Study 4.10pm – 6.00pm

Tuesday April 23rd

- Year Head Meeting 2.00pm – 2.55pm Rm 33
- Evening Study 4.10pm – 6.00pm
- Board of Management Meeting 7.15pm

Upcoming Events

- **Wednesday April 24th**: OLSS Golf Competition
- **Thursday April 25th**: Leaving Certificate Art Practical Exam
- **Thursday April 25th**: Schools Athletics Track & Field Event
- **Friday April 26th**: Kingspan Talk
- **Friday April 26th**: Zambia / Extra Curricular Fundraising Initiative Curry Evening in Iontas 4pm -7pm
- **Friday April 26th**: Ulster Schools GAA All Star Awards
- **Monday April 29th**: Wellbeing Week- ‘Being Active’
- **Tuesday April 30th**: TY Young Scientist Scifest Competition
- **Tuesday April 30th**: Parents Association Meeting
- **Wednesday May 1st**: LCVP Exam
- **Wednesday May 1st**: Defence Forces Talk
- **Friday May 3rd**: Leaving Certificate Class of 2014 Reunion
- **Friday May 3rd**: Senior Girls GAA Presentation
- **Wednesday May 8th- Thursday May 9th**: TY Musical
- **Wednesday May 8th**: National Careers Skills Competition Awards
- **Friday May 10th**: Staff Monthly Prayer Meeting
- **Friday May 10th**: Leaving Certificate Construction Studies Practical Exam
- **Saturday May 11th & Sunday May 12th**: First Year Girls All Ireland Basketball Play Offs
- **Monday May 13th**: TY Awards
- **Tuesday May 14th**: Staff Meeting
- **Tuesday May 14th- Wednesday May 15th**: TY Gaeltacht Trip
- **Wednesday May 15th**: Student of the Year Awards
- **Thursday May 16th**: Awards Night
- **Friday May 17th**: TY Lets Go Hydro trip
- **Monday May 20th**: Fifth Year Mock Interview Evening 5.30pm – 7.30pm
- **Wednesday May 22nd- Friday May 24th**: Fourth Year Exams (provisional dates)
- **Thursday May 23rd**: Leaving Certificate Graduation Mass
- **Friday May 24th**: LCA Hotel, Catering & Tourism Task
- **Tuesday May 28th- Friday May 31st**: First, Second & Fifth Year Exams (provisional dates)

Learning & Teaching

- Aoife Wynne from the Leaving Certificate class of 2023 received a Trinity College Entrance Scholarship.
- Fifth Year student Annabel Bogue was successful in the national finals of the Careers Portal competition and the national secondary school essay writing competition.
- Fourth Year student Mischa Bogue was successful in the regional finals of the ActionTalks speech writing competition.
- The Leaving Certificate Oral Exams took place from March 23rd- 28th
- The Junior Cycle Home Economics Practical Exam took place from April 15th- 19th.
- The Leaving Certificate Music Practical Exam took place on April 18th.
- The Junior Cycle Music Practical Exam took place on April 22nd.
- The Fourth Year Parent Teacher meeting took place on March 19th. Fourth Year parents & guardians were surveyed as part of the school SSE process.
- The school received a Prodigy Learning Microsoft Centre of Excellence Award 2022-2023 for the number of TY students that received certification as part of this programme.
- School Self-Evaluation: The development of our areas of focus for School Self Evaluation for the forthcoming year will continue through the Teaching & Learning Committee, Subject Department meetings and staff meetings.
- A meeting of the Teaching & Learning Committee took place on Monday March 4th.
- Senior Cycle students had talks on the following areas:
 - DCU Scholarships
 - Careers Business Talk
 - St. Patrick's Pontifical College Maynooth
 - Online Information Talk from Oxford University
- Senior Cycle students attended the Apprenticeship Expo on March 21st. Fifth Year student James Shortt won an award for the best digital spray-painting trial.
- Fifth Year students completed interest tests on March 15th.
- Senior Management will be meeting with each subject department over the course of the year to discuss results trends in each subject area at Junior Cycle and Senior Cycle.
- The Irish Department organised a number of activities as part of Seachtain na Gaeilge.
 - Imeachtaí agus comórtais le linn na ranganna Gaeilge
 - Tóraíocht taisce (Treasure Hunt) am lóin leis an gcéad bliain ag tosá i seomra 53
 - Imeachtaí agus comórtais le linn na ranganna Gaeilge
 - Lá Glás - Ceiliúradh na Gaeilge
 - Seisiún ceoil sa GPA ag am sosa
 - Tráth na gCeist leis an dara bliain
- Students from the TY Junk Kouture module qualified for the regional finals of the Junk Kouture competition.

- A number of students from our school were successful in the various categories of the Student Enterprise Competition that took place on March 9th.
- LCA students attended Monaghan Institute Open Day on March 5th and O' Fiaich Institute Open Day on March 7th.
- Transition Year Mini Company students and Business students visited Butlers Chocolate factory on March 7th.
- Second Year History students visited Ulster American Folk Park on March 15th.
- Transition Year History students visited Belfast on March 8th.
- The Science Department organised a number of initiatives as part of Science Week.
 - Astrophysicist Jocelyn Bell Burnell visited the school.
 - Armagh Planetarium organised for a mobile planetarium to come to the school.
 - Fifth Year Biology & Agricultural Science students participated in Ecology workshops at Dublin Zoo on April 10th.
- Fifth Year Geography students completed their Leaving Certificate Field Study on April 22nd.
- Evening Study takes places from 4pm – 6pm,
- Saturday Study has commenced for Sixth Year students every Saturday from 9.00am – 1.00pm
- A homework club for First Year students takes place from 4.00pm – 5.00pm. First Year students are supported by our SNA's and TY students.

Members of the Board of Management acknowledged the hard work and generosity of time and effort from staff in supporting students and their colleagues in the various initiatives outlined above.

Extra Curricular

- Max Mc Ginnity, Jamie Mooney and Bobby Mc Caul were selected on the Ulster Schools All Star team for 2023- 2024.
- The Senior Girls GAA team won the Ulster A Final and the All Ireland A Final.
- The U13 Boys GAA team won the Dalton A Shield Final.
- A number of players from the U16 Girls GAA team attended the Queens University Future Stars trial. Ellie Devlin was selected to attend the final trial.
- Training continues for the U14 Camogie team and they have competed in a number of regional blitzes.
- The First Year Boys Soccer team were defeated in the Ulster Semi Final.
- The First Year Girls Basketball team won the Regional A Final and qualified for the All Ireland final.
- First Year student Aine Smith competed in the national finals of the school's cross country event on March 9th, coming fourth in the minor girls section. A number of students in our school participated in the Schools Athletics Track & Field Event on April 19th. Hazel Hughes came first place in the Senior Girls 800m and Aine Smith came first place in the Minor Girls 800m.

- The school choir practices on a regular basis at lunchtime most days each week.
- Transition Year students are currently preparing for the TY musical.
- A Junior Art Club has been set up that meets on a weekly basis.
- A Junior German Club has been set up that meets on a regular basis.
- An Eco Club has been set up that meets on a regular basis.
- Transition Year students have been busy since the start of the year:
 - TY Reptile Haven Workshop
 - TY Personal Safety Workshop
 - TY Drug Awareness Talk
 - TY trip to Butlers Chocolate Factory
 - TY History tour.
 - TY YSI Speakout
 - TY Junk Kouture
 - TY trip to Croke Park
 - TY Mabs Talk
 - TY Musical
 - TY Wheelchair hurling
 - TY Peer Mentoring
 - TY Work Experience
 - TY trip to Barcelona
 - TY Podcast: Students in the TY Digital Media module under the direction of Ms. Carson have developed a school podcast stream and have interviewed a number of past pupils.

Members of the Board of Management congratulated staff and students on the success and efforts of staff and students across so many different extra curricular activities.

Student Voice

- Sixth Year Student Leaders are assisting with supervision on corridors before school and are engaging in mentoring activities with First Year students.
- The Student Council meets on a regular basis.
- Transition Year students are assisting with peer mentoring activities for junior students.
- A number of students from our school attended the CEIST Student Leadership Conference on April 17th.

The Principal & members of the Board of Management thanked everyone involved in the promotion of Student Voice at Our Lady's.

Student Support & Discipline

Student Support

- Student Support Meetings are held every Wednesday.
- The External Counsellor continues to support students on a weekly basis.
- The school meals programme continues to provide support to a number of families on a weekly basis.
- Breakfast Club runs every Monday, Wednesday and Friday from 9.00am – 8.45am.
- Students and staff in our school engaged in fundraising activities for World Down Syndrome Day with proceeds going to local charities.

- The Principal reported on the following areas:
 - Home School Liaison Officer
 - NCSE Check & Connect Programme

Discipline

- Council of Discipline meetings take place every Tuesday.

The Principal & members of the Board of Management thanked everyone involved in the Council of Discipline and Student Support Team for the hard work, care and support shown to students across so many different levels.

Faith Life of the School

- Weekly prayers are said over the school intercom.
- Ms. Mc Ardle organised a monthly prayer meeting for staff.
- A number of teachers from the school attended the CEIST RE Day on March 6th.

The Principal & members of the Board of Management thanked Ms. Duffy, members of the Religion Department and everyone involved in the promotion of the faith life of our school.

Plant Development & Maintenance

- The Principal updated the Board of Management on developments relating to the new 3 classroom extension.

IT

- None

Policy Review:

- Protected Disclosures Policy

Child Protection Issues

- The Principal informed the Board of Management of communication and / or referrals to TUSLA since the last Board of Management meeting. The Principal presented the CPOR to the Board. The Board was satisfied that the relevant reporting procedures were followed.

A.O.B.

- The Principal updated the Board of Management on developments relating to enrolment for September 2024. Open Day for incoming First Year students took place on March 15th.
- The Principal informed the Board of Management of upcoming important events on the school calendar.
- The Principal updated the Board of Management on fundraising developments as part of the Zambia Immersion Project.
- The following First Year students were congratulated for their sporting achievements outside of school:
 - Maisie Flanagan: All Ireland boxing success
 - Megan Mc Kenna: All Ireland weight lifting success
 - Maebh Clerkin: Queens University Rugby Future Star
- A. Campbell congratulated and thanked Gary Carville on his role in the parish as part of his pastoral placement as part of his studies to become a Deacon. Members of the Board of Management wished Gary well in his new role.
- The Chairperson of the Board of Management thanked the Principal for a comprehensive report and thanked the Senior Management Team and all staff for their continued hard work & commitment to the school.

Next Meeting

- June 13th

