

STAGE	BEHAVIOURS	PERSON	SANCTION/INTERVENTION	SUPPORTIVE INTERVENTIONS
STAGE 1	<b>Mainly first offences</b> <ul style="list-style-type: none"> <li>• Lateness</li> <li>• Missing too much class time</li> <li>• No journal</li> <li>• Incorrect Uniform</li> <li>• Not having correct books/equipment</li> <li>• Talking out of turn</li> <li>• Eating/Drinking in class</li> <li>• No Homework or incomplete homework</li> <li>• Low level disruption in class</li> </ul>	<u>TEACHER</u>	<ul style="list-style-type: none"> <li>• Student teacher engagement</li> <li>• Quiet word in class</li> <li>• Moved student within class</li> <li>• Verbal warning</li> <li>• Spoke after class</li> <li>• Teacher supervised detention</li> <li>• Reflection sheet/penalty sheet/extra work given</li> <li>• Phone call home to address the issue.</li> </ul>	<ul style="list-style-type: none"> <li>• Positive reinforcement of improved behaviour – Verbal praise</li> <li>• A positive comment in student journal</li> <li>• Use of Positive comment in COMPASS</li> <li>• Notification to Year-head of improvement</li> </ul>
STAGE 2	<b>Generally, prior warning or sanction will have already been given before entering stage 2:</b> <ul style="list-style-type: none"> <li>• Incorrect uniform(ongoing)</li> <li>• No journal (ongoing)</li> <li>• Consistently ill equipped for class (Journal/books/ equipment/etc.)</li> <li>• Constant talking/disruption of class</li> <li>• Pattern of Lateness</li> <li>• Pattern of Absenteeism</li> <li>• Persistently presenting with no/incomplete homework</li> <li>• Littering/Graffiti</li> <li>• Being in the bathroom without permission from the teacher</li> <li>• Constantly distracted and not concentrating on class work.</li> </ul>	<u>TEACHER</u>	<b>YELLOW CARD given (must be assigned to YH but will not be followed up on until there are three yellows</b> <ul style="list-style-type: none"> <li>• Record the Yellow Card on student’s behaviour record via Compass</li> <li>• A sanction must be given - teacher will record sanction given on Compass. (Reflection sheet/penalty sheet/extra homework and/or other appropriate sanction.</li> </ul>	<b>As above plus:</b> <ul style="list-style-type: none"> <li>• Awarding of a merit or improvement card</li> <li>• A word of praise in front of the group</li> <li>• A message/email to parents acknowledging improvement</li> </ul>
STAGE 3	<b>On receipt of THREE YELLOW CARDS the referral may be Escalated to Stage 3.The behaviours below may directly result in stage three intervention:</b>	<u>YEARHEAD/SMT</u>	<b>RED CARD issued (At discretion of the year-head)</b> <ul style="list-style-type: none"> <li>• Yearhead meets with student</li> </ul>	Positive reinforcement of good behaviours - Acknowledgement from year team of improvement.

	<ul style="list-style-type: none"> <li>• Persistent lateness</li> <li>• Boisterous behaviour</li> <li>• Constant disruption to teaching and learning</li> <li>• Out of class without permission but within the school building</li> <li>• Defiant behaviour – refusing to follow instructions of school staff</li> <li>• Using mobile phone without permission from teacher/staff member</li> <li>• Damage to school property</li> <li>• Refusing to engage with the curriculum even after intervention</li> <li>• Truancy</li> </ul>		<ul style="list-style-type: none"> <li>• Behaviour will be documented on the school record on COMPASS</li> <li>• Parents/guardians informed by letter/e-mail send by school admin and returned to school admin.</li> <li>• Year head Lunchtime detention/Evening detention / Saturday detention and/or other appropriate sanction.(Must be sanctioned by Year-head)</li> <li>• Suspension</li> <li>• Expulsion</li> <li>• Referred to <del>Pastoral Care</del> Student Support team</li> <li>• Referred to SEN</li> <li>• Referred to NEPS</li> <li>• Referred to outside counselling service</li> <li>• Contact made with parent/guardian RE absenteeism</li> <li>• Referred to EWO</li> <li>• Assistive technology offered</li> </ul>	<ul style="list-style-type: none"> <li>• Message home to parents to acknowledge improvement</li> </ul> <p><b>Internal Screening &amp; support MAY BE offered in one/more of the following:</b></p> <p><b>1. Year-head/SMT - Attendance</b></p> <ul style="list-style-type: none"> <li>• Year Head will meet with student after 6 days absent, look for explanation, offer support if required – Explain importance of good attendance and our legal requirements as regards attendance</li> <li>• SMT will send letter home after 10 days absent</li> <li>• Year Head/SMT will meet with student and phone home after 14 days absent</li> <li>• SMT will phone home again at 18 days – offer support invite parents for a meeting if required.</li> <li>• SMT will send a letter home at 20 days informing of report to EWS</li> <li>• Reduced timetable offered</li> </ul> <p><b>2. Student Support-/Guidance</b></p> <ul style="list-style-type: none"> <li>• Meeting with Guidance Counsellors</li> <li>• Meeting with member of Pastoral Care team</li> <li>• Year-head support</li> <li>• Peer Mentoring</li> <li>• Restorative Practice</li> </ul> <p><b>3. SEN Team</b></p> <ul style="list-style-type: none"> <li>• SEN screening</li> </ul>
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